

## **OpalTec International Ltd COVID-19 Visitor Policy**

Whilst the UK is subject to lockdown restrictions, visitors will be accepted strictly by appointment only

In order to maintain a safe environment for our employees & visitors, we respectfully request that you:

- Wear a mask / face covering at all times
- Use the hand sanitiser provided
- Sign the visitor book using a pen from the box marked "clean pens", providing your current mobile number for contact tracing purposes, and then dispose of the pen in the boxed marked "used pens"
- Remain in the reception area until greeted by a member of OpalTec staff
- Adhere to 2 metre social distancing guidelines wherever possible